

Library Board Meeting Minutes. March 21, 2019

In attendance: Anita Diane Robson, Emily Griffith, Roxie Poulsen, Bethany Nettleton, Lee Boerma, Barb Kaaikala, Nancy Parsons

Call to order 6:30 pm

1. Call to Order
2. Approval of Minutes. Emily Griffith moves to approve, Nancy Parsons second. All in favor.
3. Public Comment:
4. Correspondence
5. Financial Report: Year end looks great, still under budget, may have to move some line items around. Accepted as presented.
6. Committee Reports Diane Robson proposes Finance committee meet monthly at least 3 days before board meetings. Barb Kaaikala offered to join Finance alongside Diane Robson and Roxie Poulsen.
 - Finance:
 - Policy:
 - Facilities:
 - Personnel:
7. Director's Report: see document provided
8. Friends of the Library Report: Elected new board members
9. Old Business:
 - New board member update: Dorothy Ferrell is interested and will hopefully attend next meeting.
 - discussion about Health Insurance. Bethany Nettleton will do research on whether we can figure out if we can offer insurance solely to Bethany as the Director. Bethany also provided 3 quotes.
 - Bethany proposed Policy Manual changes. The board will take them home and move to accept the changes at next meeting.
10. New Business:
 - steam humidifier needs to be replaced. \$7585.00 Roxie Poulsen moves to replace the steam humidifier using contingency funds. Nancy Parsons seconds. All in favor.
 - budget line items: personnel development to Collection Development: \$1000 Barb Kaaikala moves to accept the budget change. Roxie Poulsen seconds. All in favor.
 - fire box has been purchased
 - two C.D.'s are coming due in May. \$68,037.86 (18 months) on May 14. \$54,454.20 (18 months) on May 30. Emily Griffith moves to give Finance committee the power to negotiate with Chemical, Community First, and/or Mercantile for the best interest rate and cd length for the cd due May 14. Nancy Parsons seconds. All in favor.
11. Public comment:
- 12: Adjournment at 7:30.