

Library Board Meeting Minutes. December 20, 2018

In attendance: Anita Diane Robson, Cathy Ackerson, Cheri Chapin, Emily Griffith, Roxie Poulsen, Bethany Nettleton, Sue Draper, Nancy Parsons

Call to order 6:30 pm

Cheri moves to accept the minutes. Nancy supports. All in favor.

Financial Report: Bethany reports we are on target with everything. Cheri questions 801 and wondered if we had any foreseeable expenditures coming up. Beth says no. Nancy questioned 811, Beth confirmed all set on that as well. Budget filed.

Committee Reports: Diane requests that we all meet in January. Need to find a replacement for Sue for Cato as well as for her spot on the finance committee.

Director's Report: see document. Also discussed sifting the cake pans. Beth showed us the French Magazine featuring the seed library.

Friends of TDL: Celebration of the Seasons: \$5200 approx made.

-Beth gave them our wish list and will wait to hear back.

-Friends paid for the TDL Christmas part \$150.

Old Business:

- Elevator: Dec 31 for the waterproofing. Mary is coming in.
- Staff Healthcare: see document provided. \$27,566.16/year for all staff. Board doesn't see where we can find that money to cover all full time employees. Discussed having Beth do research for just the director's health insurance. Sue moves to move forward to provide Health Insurance for Beth using the numbers provided from Kane Mostyn Agency. Cheri supports. All in favor.
- Update on Hope Nobel's uncashed paycheck. Mary re-issued the paycheck and it was cashed. Mary also had to write two checks for Hope's Roth IRA.
- Hiring: two applicants for youth services director. Both are doing story times in January. Continuing to encourage Lizzy.
- Beth presented a new schedule of events

New Business:

Elections: Anita Diane Robson would like to elect all officials for January. Emily Griffith moves to nominate Anita Diane Robson as our President. Cheri Chapin seconds. All in favor. Cheri Chapin moves to nominate Cathy Ackerson as Vice President. Sue Draper seconds. All in favor. Cheri Chapin moves to nominate Emily Griffith as Secretary. Nancy Parsons seconds. All in favor. Sue Draper moves to nominate Roxie Poulsen as Treasurer. Cheri Chapin seconds. All in favor.

Cheri Chapin moves that as of Dec 31 2018 Sue Draper's name is removed as treasurer and her name is removed from all bank accounts and all credit card accounts. Nancy Parsons seconded. All in favor.

Nancy Parsons moves to remove Cheri Chapin from all bank accounts as of Dec 31, 2018. Cathy Ackerson seconded. All in favor.

Sue Draper moves to put Emily Griffith as check signer on bank accounts. Nancy Parsons seconded. All in favor.

Sue Draper moves to put Roxie Poulsen on the business credit card account and on all bank accounts including Chemical Bank, Mercantile Bank Safety Deposit Box. Cheri seconds. All in favor.

Public comment: Cheri presents Sue with flowers and a card to wish her well and thank her for all of her service!

Adjourned 7:46pm