

Library Board Meeting Minutes. February 21, 2019

In attendance: Anita Diane Robson, Cathy Ackerson, Emily Griffith, Roxie Poulsen, Bethany Nettleton, Lee Boerma, Barb Kaaikala.

Call to order 6:30 pm

1. Call to Order
2. Approval of Minutes: Cathy moves to accept December minutes, Emily seconds. All in favor. Roxie moves to accept the January minutes, Cathy seconds. All in favor.
3. Public Comment
4. Correspondence
5. Financial Report: Beth points out Professional Services being up (802) due to lawyer fees. Need to do some rearranging. Still under budget. Other than that, right on track. Accepted as presented.
6. Committee Reports
 - Finance: did not meet. (Diane, Roxie, and Lee)
 - Policy: did not meet but Diane presented Beth the policy handbook with suggested changes. (Emily, Diane, Cathy)
 - Facilities: did not meet. (Barb, Nancy)
 - Personnel: did not meet

7. Director's Report: see document provided. Only change: Youth Services Coordinator hired. Lynette Myers begins Feb 26. She will be started the teen/tween program from the bottom up. highlights: consumers energy accepted, elevator fixed, circulation up. Beth is implementing a TDL Staff Review to encourage transparency and communication between staff members and with Beth.

8. Friends of the Library Report: Sue is going to have a 3 day book sale after confirming with the Friends that they would not be able to do one this Spring.

9. Old Business:

Elevator update: up and running, still dry.

Hiring Process update: see above, Lynette

Deposit Box Renewal: Mecantile Bank requires a savings or checking account in order to have a safety deposit box. Discussing getting a fire safe and storing here.

Paperwork and CD's are coming due: March 5. Roxie isn't comfortable with making decisions on the CD's. We discussed the timeframe of historically doing 2 year CD's. Trying to space them out. Roxie will enlist Sue Draper to help walk her through it.

10. New Business:

New Board member for Sue to represent Cato. Beth is going to contact a few of the people on the list Emily gave her.

11. Public comment:

12: Adjournment Barb moves to adjourn. Emily seconds. All in favor. 7:24pm

Next Meeting is March 21st.

