

Minutes of the Tamarack District Library Board of Trustees Regular Meeting

October 15, 2015

6:30 PM

Tamarack District Library

Call to Order: The meeting was called to order at 6:35 by Board President Cheri Chapin.

Present: Board members Cheri Chapin, Cindi Gigowski, Janet Johnson, Kathy Nerychel, and Cathy Ackerson; Library Director Hope Nobel.

Absent: Pat Hinrichs, Sue Draper, Jody Warner

Approval of Minutes: A motion to accept minutes of the September 24 meeting was made by Gigowski. Motion carried.

Financial Report: Nobel submitted a report of the fiscal year to date for the Board's review.

Public Comment: None.

Communications: None submitted.

Committee Reports:

- **Budget & Finance:** Did not meet; no report.
- **Policy & Public Relations:** met on September 30 and prepared policies for public comment, bonuses, and paid holidays to submit to the Board for review.
- **Facilities & Grounds:** Did not meet; no report.

Director's Report: Nobel and Chapin attended the Trustee Workshop on October 2; Nobel has also met with Friends of the Library and gave a presentation about the library at the Belvidere Township Meeting. Staff attended a Michigan Notable Book program as a half-day staff in-service, for which the library closed early on October 5. Programming will be forthcoming at our library for this book, "Station Eleven".

Old Business:

- **Loan Payment:** Tabled, as Draper and Nobel were unable to meet since the last meeting.
- **Policy Review:** Gigowski moved that the policy for public comment be approved as submitted. Motion carried. Johnson moved that the policy for bonuses be approved as submitted. Motion carried. Gigowski moved that the policy for paid holidays be considered at the next meeting, along with all other policies connected with employee benefits. After discussion, motion carried. Nobel requested that the Board commit to making this decision at the next meeting, thus enabling her to appropriately administrate leave time over the holidays.

New Business: None.

Executive Session: Johnson moved that the Board go into executive session at 7:25 to discuss a legal matter. Motion carried. Gigowski moved at 7:30 to come out of executive session. Motion carried. No action was taken in executive session.

Next Regular Meeting: November 19 at 6:30 p.m.

Adjournment: Motion to adjourn made at 7:31 by Gigowski. Motion carried.

Signed as approved: Hope Nobel 11/19/15
Recorder Date

Signed as approved: Cheri Chapin 11-19-15
Meeting Chair Date