

Minutes of the Tamarack District Library Board of Trustees Regular Meeting

June 23, 2016

6:30 PM

Tamarack District Library

Call to Order: The meeting was called to order at 6:30 by Board President Cheri Chapin.

Present: Board members Cheri Chapin, Cathy Ackerson, Kathy Nerychel, Sue Draper, and Diane Robson; Library Director Hope Nobel.

Absent: Pat Hinrichs, Cindi Gigowski, Tim Rasmussen

Approval of Minutes: A motion to accept minutes of the May 23 meeting was made by Nerychel. Motion carried.

Public Comment: None.

Financial Report: Nobel submitted a report of the fiscal year to date for the Board's review. Draper made a motion to authorize Nobel to spend end-of-year funds as she deems appropriate in the best interests of the library, with final line item adjustments for the 2015-2016 year to be brought to the Board in August. Motion carried.

Communications: None.

Committee Reports:

- **Budget & Finance:** Did not meet; no report.
- **Policy & Public Relations:** Did not meet; no report. Chapin appointed Robson to this committee.
- **Facilities & Grounds:** Did not meet; no report. Chapin appointed Rasmussen to this committee.

Director's Report:

- **Meetings:** Architect Dennis Jansen; Michelle Outman, Wildcat P.R.I.D.E.; Lakeview Festival Committee; Lakeland Advisory Committee.
- **Outreach & Programming:** Summer Reading is in full swing. The library partnered with Wildcat P.R.I.D.E. and local businesses to do a community scavenger hunt and StoryWalk, which was very successful.
- **Staff:** Two new staff members have been hired, one to replace Marilyn as Early Literacy Coordinator (Doreen), and the other as temporary help for the summer (Kristen).
- **Closings:** The library will be closed for a day of projects in August, at which time our intercom system will be put in (paid for through the Ken and Aletha Sutherland Family fund grant). Other projects include changing light bulbs and a collection shift/furniture move to create a new "Tween" section and area. Date to be set based upon subcontractor availability and staff schedule.

Old Business:

- **Vacant Board Seat:** Tim Rasmussen has accepted the appointment of the Lakeview School District Board to the Tamarack District Library Board.

New Business:

- **2016-2017 Budget:** Draper moved that the Board accept the 2016-2017 Budget as presented. Motion carried.
- **Director Review:** Nobel waived her right to conduct the review in executive session. Chapin read reviews and comments from those submitted. In view of a year and a half of progressive leadership, Nobel requested a raise of \$5,000. Nerychel requested that the Board go into executive session for discussion, and that Nobel excuse herself, to which request Nobel acquiesced. Motion to go into executive session carried at 7:45. Motion by Robson to come out of executive session at 8:05. No action was taken in executive session. Motion by Robson to give Nobel half of the requested raise effective July 1st, and the second half effective Nobel's second work anniversary, November 4th. Motion carried.

Next Meeting: August 18, 2016, 6:30 p.m.

Adjournment: Motion to adjourn made at 8:10 by Ackerson. Motion carried.

Signed as approved: Hege Kotel 8/18/16
Recorder Date

Signed as approved: Cheri Chapin 8-18-16
Meeting Chair Date