

Minutes of the Tamarack District Library Board of Trustees Regular Meeting

September 15, 2016

6:30 PM

Tamarack District Library

Call to Order: The meeting was called to order at 6:30 by Board President Cheri Chapin.

Present: Board members Cheri Chapin, Kathy Nerychel, Sue Draper, Cindi Gigowski, Tim Rasmussen and Diane Robson; Library Director Hope Nobel.

Absent: Pat Hinrichs, Cathy Ackerson

Approval of Minutes: A motion to accept minutes of the August 18 meeting was made by Robson. Motion carried.

Public Comment: None.

Financial Report: Nobel submitted a report of the fiscal year to date for the Board's review.

Communications: Nobel submitted a letter thanking the Board for memorial contributions in memory of Robert Mountney and Paul Johnson.

Committee Reports:

- **Budget & Finance:** Did not meet; no report.
- **Policy & Public Relations:** Did not meet; no report.
- **Facilities & Grounds:** Did not meet; no report.

Director's Report:

- **Meetings:** Lakeview Area Community Foundation; Pat Hinrichs, board member lunch; Friends of the Library; Lakeland Advisory Council and Board; Homeschool Advisory Board; Lakeview Area Community Foundation; Lakeview Festival Committee; international exchange student volunteers; new hire interviews (hired Nick Zilska).
- **Closings:** The library was closed Saturday, Sept. 3 & Monday, Sept. 5 for Labor Day.
- **Projects:** A project for new signage in the library is complete; logo wear has been ordered for library staff; the Village of Lakeview has voted to support the DDA's agreement with the library regarding the downtown lot, and paperwork is in process; the library's tax request and budget resolution has been forwarded to all authorities.
- **Programs:** Nobel invited members of the Board to a visiting authors open house event, "Bios, Books, & Brunch" on Sept. 16 & 17, and to a library showcase in October 6 which will feature the new special use collections.
- **Workshop opportunity:** Nobel reminded the Board of a workshop being presented on September 30 at Montcalm Community College addressing the needs of those in poverty. Nerychel hopes to attend.

Old Business:

New Business:

- **United for Libraries presentation:** began a presentation but were unable to finish due to technical difficulties.
- **Budget adjustment:** The library will have higher revenue than originally estimated, particularly in penal fines and because of the DDA tax capture relief that has now been approved; Nobel submitted a draft budget adjustment with the recommendation that the extra estimated income be assigned to payroll expenses. Rasmussen moved to accept the budget adjustment as submitted. Motion carried.
- **Policy manual, section 1, second reading:** Tabled until after next meeting of Policy & Public Relations Committee.

Next Meeting: October 20, 2016, 6:30 p.m.

Adjournment: Motion to adjourn made at 7:55 by Gigowski. Motion carried.

Signed as approved: _____

Recorder

Date

Signed as approved: _____

Meeting Chair

Date