

Minutes of the Tamarack District Library Board of Trustees Regular Meeting

November 17, 2016

6:30 PM

Tamarack District Library

Call to Order: The meeting was called to order at 6:35 by Board President Cheri Chapin.

Present: Board members Cheri Chapin, Pat Hinrichs, Cathy Ackerson, Tim Rasmussen and Diane Robson; Library Director Hope Nobel.

Absent: Kathy Nerychel, Sue Draper, and Cindi Gigowski

Approval of Minutes: A motion to accept minutes of the October 20 meeting was made by Robson. Motion carried.

Public Comment: None.

Financial Report: Nobel submitted a report of the fiscal year to date for the Board's review.

Communications: A letter from the USDA detailing the interest payment due on December 1, 2016.

Committee Reports:

- **Budget & Finance:** Did not meet; no report.
- **Policy & Public Relations:** Did not meet; no report.
- **Facilities & Grounds:** Did not meet; no report.

Director's Report: Nobel reported on meetings attended, library programming, and the upcoming Friends of the Library Celebration of the Season. A new "tween" group is being started. The library is discussing ways to participate in the Lakeview Sesquicentennial next year, and will be planning various activities in conjunction with the museum. Nobel and Russell attended the MLA Conference in October, and will be applying some of what they learned in the coming months. Nobel and several of the Board members attended the LACF dinner, where the Tamarack District Library and Friends were awarded the LACF "Quality of Life" award. The library will be coordinating a "Shop Small Lakeview" Saturday and Christmas in Lakeview. Griffith Builders has been contracted for the basement renovation, and that is planned for January, along with the installation of a collaborative space in the new alcove that will be created as part of the renovation.

Old Business: The long-range plan was submitted for review, and Hinrichs moved that it be adopted, with minor adjustments of clerical errors. Motion carried.

New Business:

- **Friends of the Library 501c3:** The Friends of the Library are making progress on incorporation and application for a 501c3. It was agreed by consensus, at Nobel's suggestion, that a committee be formed to ensure a smooth transition, and that two members of the Board be appointed to that committee. Names discussed included members not present, and Chapin asked Nobel to follow up with Board members as appropriate.
- **Building Loan Payment:** Rasmussen moved that the Board approve the automatic withdrawal of the interest due the USDA. Motion carried.
- **Christmas Gifts to Employees:** Rasmussen moved that the Board approve the director's recommendations for Christmas gift cards to employees. Motion carried.

Next Meeting: December 15 at 5:00 p.m., to be followed by the Board/Staff Christmas Party.

Adjournment: Motion to adjourn made at 7:40 by Robson. Motion carried.

Signed as approved: _____

Recorder

Date

Signed as approved: _____

Meeting Chair

Date