

Minutes of the Tamarack District Library Board of Trustees Regular Meeting

October 20, 2016

6:30 PM

Tamarack District Library

Call to Order: The meeting was called to order at 6:30 by Board President Cheri Chapin.

Present: Board members Cheri Chapin, Pat Hinrichs, Cathy Ackerson, Kathy Nerychel, Sue Draper, Cindi Gigowski, Tim Rasmussen and Diane Robson; Library Director Hope Nobel.

Absent: none

Approval of Minutes: A motion to accept minutes of the September 15 meeting was made by Draper. Motion carried.

Public Comment: None.

Financial Report: Nobel submitted a report of the fiscal year to date for the Board's review.

Communications: Nobel informed the Board of three communications: a note from the Lakeview Area Community Fund thanking the library for its Quality of Life nomination, and inviting the Board to the Annual Community Dinner on Oct. 27; a letter and certificate from the Michigan Library Association thanking Nobel for her work as a mentor over the last year; and the engagement letter from our auditor, which Nobel signed.

Committee Reports:

- **Budget & Finance:** Did not meet; no report.
- **Policy & Public Relations:** Met Sept. 26. Committee chair Nerychel submitted a report to the Board. There was brief discussion regarding the committee's recommendation that Board members attend township meetings in their areas of the district. Nobel noted that when the Long Range Plan is complete, she will be scheduling a library presentation at each township to share that document and the other things going on at the library.
- **Facilities & Grounds:** Did not meet; no report.

Director's Report: Nobel gave an abbreviated report in the interest of time. She reported that the library showcase highlighting our new special use collection was a great success. The special use items appear to be popular with our patrons so far, and are serving as a model for other libraries. She commended the staff, and especially Mary Russell, on their hard work to make this project a success. The auditor has begun work on the audit. Nobel invited members of the Board to participate in the Friends of the Library event, Celebration of the Season. The library is planning its annual "Make-n-Take" craft event, and will also be doing an open house craft day on the second Saturday of each month.

Old Business: After a brief overview of the steps taken so far toward completing a long range plan, Nobel submitted a visioning draft document for discussion and review. Comments made in the meeting will be incorporated, and it will be emailed for further thought and input. Nobel will also seek comments and input from library staff and the Friends of the Library, with the goal of submitting a completed document at the November meeting.

New Business: None.

Next Meeting: November 17, 2016, 6:30 p.m.

Adjournment: Motion to adjourn made at 7:34 by Gigowski. Motion carried.

Signed as approved: _____

Recorder

Date

Signed as approved: _____

Meeting Chair

Date