

**Minutes of the Tamarack District Library Board of Trustees**

**Regular Meeting**

**November 9, 7:00 PM**

**Tamarack District Library**

**Call to Order:** The meeting was called to order at 7:03 by Board President Diane Robson.

**Present:** Board members Cheri Chapin, Kathy Nerychel, Cathy Ackerson, Tim Rasmussen, Nancy Parsons, and Diane Robson; Library Director Hope Nobel. Two members of the public were in attendance.

**Absent:** Sue Draper, Pat Hinrichs

**Approval of Minutes:** Motion by Chapin to approve minutes as presented. Motion carried.

**FoTDL Update:** Janet Culey distributed information regarding the upcoming FoTDL fundraiser, Celebration of the Seasons, and informed the Board of the following grants made to TDL by the Friends: \$1,300 for a defibrillator; \$1,100 for TDL staff to attend the Rural Libraries Conference next spring; proceeds from this year's Celebration of the Seasons for the Children's Area renovation.

**Public Comment:** none.

**Financial Report:** Nobel submitted a report of the fiscal year to date for the Board's review.

**Communications:** None submitted.

**Committee Reports:**

- **Budget & Finance:** Did not meet; no report.
- **Policy & Public Relations:** Met to discuss the first portion of TDL's policy manual; recommended changes were distributed for first reading, and briefly discussed.
- **Facilities & Grounds:** Did not meet; no report.
- **Director's Report:** Nobel distributed the most recent copy of the Tamarack Times, highlighting the new café station and upcoming holiday programming.

**Old Business:**

**Downtown lot sale to DDA:** Nobel anticipates the paperwork on this will be signed this month.

**New Business:**

- **New Board Member:** The members of the Board welcomed Nancy Parsons, our newest member.
- **Board Member Info & Important Dates:** Nobel distributed a list of board members and asked for updated information from those present. It was noted that both Parsons and Rasmussen need a TDL gmail address. Nobel will set those up. She also distributed a list of upcoming programs that are especially important, so Board members can plan to attend if possible. Robson asked that members of the Board look ahead and notify either her or Nobel if there are future meeting dates for which members will be unavailable.
- **Employee Gift Cards:** Rasmussen moved that employee Christmas gift cards be purchased in the amounts submitted. Motion carried.

**Next Meeting:** The next regular meeting of the Board is December 14, with an adjusted time of 6:00, to be followed by the Board/Staff Christmas Party at 6:30. Nobel will send out an email for Board food signup.

**Adjournment:** Motion to adjourn made at 7:40 by Nerychel. Motion carried.

Signed as approved: \_\_\_\_\_

*Hope Nobel*

Recorder

*12/14/2017*

Date

Signed as approved: \_\_\_\_\_

*Diane Robson*

Meeting Chair

*12/14/2017*

Date