

Minutes of the Tamarack District Library Board of Trustees

Regular Meeting, February 8, 2018, 7:00 p.m.

Tamarack District Library

Call to Order: The meeting was called to order at 7:00 by Board President Diane Robson.

Present: Board members Cathy Ackerson, Cheri Chapin, Sue Draper, Nancy Parsons, Tim Rasmussen, and Diane Robson; Library Director Hope Nobel; Friends of the Library President Janet Culey.

Absent: Kathy Nerychel, Patricia Hinrichs

Approval of Minutes: Motion by Chapin to approve minutes as presented. Motion carried.

Friends of the Tamarack District Library (FoTDL) Update: Culey informed the Board of funds granted to the library by the FoTDL over the last several months. Nobel reminded Culey that the \$4,500 granted to the library by the Friends Board in October of 2017 has not yet been given to the library. Per the agreement between FoTDL & TDL, the library did issue an invoice for this amount which is now 60 days past due.

Public Comment: None.

Financial Report: Nobel submitted a report of the fiscal year to date for the Board's review.

Communications: None.

Committee Reports:

- **Budget & Finance:** Met on Wednesday, February 7, at 11:15. A report by Draper was received and filed.
- **Policy & Public Relations:** Did not meet. No report.
- **Facilities & Grounds:** Did not meet. No report.
- **Director's Report:** Nobel gave the Board a variety of new publicity materials, including the Tamarack Times, the next 6 months of programs, and a Winterfest poster. She has met with the Grand Rapids Symphony Orchestra and Shay Gallagher to discuss possible partnerships for the library.
- **Old Business:**
 - **Downtown lot sale to DDA:** Waiting on paperwork from the Village of Lakeview.
 - **Review of Long-Range Plan:** The second section was reviewed with little comment. Nobel suggested the possibility of adding grant-seeking to this section of the plan.

New Business:

- **Policy review – Director Review Process:** No suggested changes were received, although there was some discussion of devising a new form. The Board's consensus was to continue the review process with the existing form at this time, and possibly address a new form at a later date through committee. Robson requested that each board member complete a review, due to Robson via email by early March. Nobel will re-send the form, and is available to facilitate as requested.
- **Budget adjustments:** Per discussion in the Finance Committee, Nobel submitted changes to several line items. Motion by Draper to adopt changes to the budget as presented. Motion carried.

Next Meeting: The March meeting is cancelled. The next regular meeting of the Board is scheduled for April 12 at 7:00.

Adjournment: Motion to adjourn made at 7:45 by Chapin. Motion carried.

Signed as approved: _____

Recorder

Date

Signed as approved: _____

Meeting Chair

Date