

Library Board Meeting Minutes. March 21, 2019

In attendance: Cathy Ackerson, Emily Griffith, Roxie Poulsen, Bethany Nettleton, Lee Boerma, Barb Kaaikala, Nancy Parsons

Call to order 6:30 pm

1. Call to Order
2. Approval of Minutes. Emily moves to approve the minutes from both last month and the special meeting. Roxie seconds. All in favor.
3. Public Comment: Mary in attendance and expressed her gratefulness for the board member's service.
4. Correspondence
5. Financial Report: Line 801 Professional Services is high because of attorney fees. \$677.80 over budget. Bethany recommends moving monies out of equipment to cover. Line 803 Programming we are \$494.19 over budget. Programs had been planned and then we lost the grant. Lee recommend adding the word "category" at the top of the budget page.
6. Committee Reports
 - Finance:
 - Policy:
 - Facilities:
 - Personnel:
7. Director's Report: see document provided.
8. Friends of the Library Report: Bethany asked them to consider scholarships for guitar program. She also wants to ask them to pay for Viola and Elvis Programs which totals \$1450.
9. Old Business:
 - Deposit Box Cancelled. Bethany will purchase a fire box to hold items as well as items already existing in the basement of the library.
 - New Board Member: still waiting to hear back from Paden's. Craig Ferrel will be called as well. Nancy suggested we reach out to our respective townships to learn each of our term start dates.
 - Health Care Update: Bethany discovered it is illegal for us to approve only the Director to receive healthcare. Nancy will look into getting quotes for the 4 full timers. Bethany is also working on other quotes.
 - Policy Manual Update: Bethany will compare 2011 and 2014 manuals.
 - Welcomed Lee Boerma and Barb Kaaikala and Roxie Poulsen as new board members.
10. New Business:
 - Vitality Kit Grant: Seniors/Caregiver kits ranging from Alzheimer to heart health. We received a Grant in 2017, however, the \$1000 grant given for homebound delivers and vitality kits, has since grown non-compliant. Bethany will inquire if we can move forward and only apply the money to the vitality kits since we no longer offer homebound delivery.
 - Movement of Funds: Barb Kaaikala moves to approve the movement of \$2000 out of line item 971 Equipment. \$1300 to 803 to cover programming and upcoming programming. \$700 to 801 to cover Professional Services. Lee Boerma seconds. All in favor.
11. Public comment: Lee is concerned about the parking lot. Mary explained that this summer cracks will be filled and sealed. Minimum wage is going up at the end of the month and Bethany confirms our budget can handle the increase.

12: Adjournment 7:23pm