

Library Board Meeting Minutes. May 16, 2019

In attendance: Anita Diane Robson, Emily Griffith, Bethany Nettleton, Lee Boerma, Barb Kaaikala, Cathy Ackerson

Absent: Nancy Parsons

Call to order 6:43 pm

1. Call to Order
2. Approval of Minutes. Emily Griffith moves to approve minutes from last meeting, Lee Boerma seconds. All in favor.
3. Public Comment:
4. Correspondence:
5. Financial Report: see document provided. Lee Boerma is questioning the time of year that tax monies come in. Bethany Nettleton will research.
6. Committee Reports
 - Finance:
 - Policy:
 - Facilities:
 - Personnel:
7. Director's Report: see document provided
8. Friends of the Library Report: Sue Draper, new co-president of the Friends in attendance. She handed out FOTL applications.
9. Old Business:
 - new member update: we need a new member.
 - health care update: someone from the board has to contact the attorney to discuss re-drawing Beth's contract in an effort to secure her health insurance. Nancy Parsons has agreed to be the health care company and attorney in preparation for June meeting.
 - policy manual update: members reviewed it. Page 3: Do not strike the portion on page 3 so that it matches the by laws. (the exemption of the flat river library). Page 4: question on the dates for membership. Lee suggestions the pro-ration can not be less than the cost of the cards. Barb considered we change our membership to July to July as opposed to January -December?
10. New Business:
 - move line items \$1000 from each Personnel Development, Programming, Cooperative Fees, Technological services to Collection Development = \$4000. Cathy Ackerson moves to approve the moving of the funds. Lee Boerma seconds. All in favor.
 - 2019/2020 Proposed Draft Budget:
 - By-Law Amendment: we need to add the 'entities' in the top paragraph. (cato, hinton, and pine) Emily Griffith moves to approve the adjustments proposed to the by-laws. Cathy Ackerson seconds. All in favor.
 - USDA payment of loan: Emily Griffith moves to pay our loan payment of \$95,875.62. Lee Boerma seconds. All in favor.
 - pay special assessment bill from contingency funds- \$1057.26. Barb Kaaikala moves to pay the assessment bill of \$1057.26. Emily Griffith seconds. All in favor.
 - CD rates: Diane Robson spoke to Mark Kuzma at Chemical Bank about spreading out our cd's. Barb Kaaikala moves to give Anita Diane Robson authority to rollover the May 14 CD and change the May 21st to a 24 month at Chemical Bank. Cathy Ackerson seconds. All in favor.

-empty lot discussion: owner is willing to sell it to TDL. Emily Griffith will inquire with the Village manager about ordinances allowing it to be a gravel parking lot.

11. Public comment:

12: Adjournment: meeting adjourned 7:59