

## Library Board Meeting Minutes. August 15, 2019

In attendance: Anita Diane Robson, Cathy Ackerson, Emily Griffith, Roxie Poulsen, Bethany Nettleton, Lee Boerma, Barb Kaaikala, Dorothy Ferrell

Call to order 6:30 pm

1. Call to Order
2. Approval of Minutes. Cathy Ackerson moves to approve June minutes. Roxie Poulsen seconds. All in favor. Emily Griffith moves to approve special meeting minutes from July. Cathy Ackerson seconds. All in favor.
3. Public Comment:
4. Correspondence:
5. Financial Report: Bethany Nettleton stated we've used 17% of budget used so far. Lee Boerma raised some concerns regarding our construction loan line item 402 reading the exact balance. See document provided by Lee. Bethany Nettleton will look into it.
6. Committee Reports
  - Finance:
    - Policy: Personnel manual is being reviewed and changes will be presented at a future meeting.
  - Facilities:
  - Personnel:
7. Director's Report: see document provided
8. Friends of the Library Report: see agenda and minutes provided.
9. Old Business:
  - a. New Board Member Update: Dorothy Ferrell has been approved as the new Cato Twp Board Member.
  - b. Healthcare update: Barb Kaaikala moves that the \$3K given to Director Nettleton as a bonus to pay for health care is moved from salaries 704 to line 736 Employee Healthcare after learning the bonus monies could not be used for her healthcare. Cathy Ackerson seconds. All in favor.
10. New Business:
  - a. Streamlining operations: Bethany Nettleton recommends we consider outsourcing our book keeping. Emily Griffith moves to restructure the position of Assistant Director to Data Analyst/Technology Trainer which will take the position from a full time 40/hr position to a part time 20/hour position. Board determined Tamarack District Library no longer needs an Assistant Director. Roxie Poulsen seconds. All in favor.
  - b. Lee Boerma resigned.
11. Public comment:
- 12: Adjournment 7:39pm