

Library Board Meeting Minutes. Dec 19, 2019

In attendance: Anita Diane Robson, Emily Griffith, Roxie Poulsen, Bethany Nettleton, Lee Boerma, Barb Kaaikala, Nancy Parsons, Dorothy Farrell.

Call to order 6:30 pm

1. Call to Order and approval of agenda. Barb Kaaikala moves to approve agenda, Nancy Parsons seconds. All in favor.
2. Approval of Minutes from Nov 21, 2019. Lee Boerma moves to accept minutes as changed. Nancy Parsons seconds. All in favor.
3. Public Comment: Lizzie Osterman requested a letter of recommendation to use to secure future employment.
4. Correspondence. Thank you cards from Linda Keeler and TDL Staff.
5. Financial Report: Lee Boerma notes the movement of last month's \$3500 from 704 Payroll to 801.3 Professional Services has not been reflected in this month's budget. Bethany Nettleton will confirm it is done.

a. Approval of check register Emily Griffith moves to approve check register. Roxie Poulsen seconds. All in favor.

6. Committee Reports

Finance:

Policy:

Facilities:

Personnel:

7. Director's Report:

8. Friends of the Library Report (see information provided)

9. Old Business:

a. Discussion of policy manual: Board agrees to send presented Policy Manual back to Committee to further finalize and be brought back when finished.

b. Lee Boerma moves that any disciplinary action taken by the Library Director involving an employee of the Tamarack District Library must be approved by the Tamarack District Library Board of Trustees. The effected employee has a right to communicate with any or all board members. Any conflicting statements in the personnel policy manual or else where are temporarily suspended. This motion is valid only for the time period December 19, 2019 through March 1, 2020. Barb Kaaikala seconds. Lee: yes. Barb: yes. Diane: no. Emily: yes. Nancy: yes. Roxie: yes. Dorothy Farrell: yes. Motion is passed. Dorothy Farrell: yes

10. New Business:

a. Elections of new officers. Elections will be moved to July 2020 to abide by the By-Laws.

11. Other Business

a. Lizzie Osterman. Individual members will provide letters of recommendation at their personal discretion. Emily Griffith will reach out to Lizzie Osterman for her contact information and give to other board members whom request it for this purpose.

b. Salary wage changes: Lee Boerma moves to increase staff wage by 20 cents per hour for TDL employees in accordance with state law effective January 1, 2020. Roxie Poulsen seconds. All in favor.

Barb Kaaikala left early at 7:25pm.

Bethany Nettleton requested Board enter into Closed Meeting at 7:50pm to discuss Personnel issues.

12: Adjournment of special meeting at 8:46pm