

Meeting Minutes **Official**
Tamarack District Library Board of Trustees
Tamarack Room of Tamarack District Library
August 19, 2021 at 6:00 PM

Called to order at 6:01 PM by Sue Draper

Attendance: Sue Draper, Barb Kaaikala, Dorothy Farrell, Mike Rotter, Gretchen Brewster.
Deanna Riggleman, Library Director
Absent: Nancy Parsons, Sarah Johnson

Approval of Agenda: Dorothy Farrell moved, supported by Barb Kaaikala. Motion carried

Approval of Regular Meeting Minutes from July 22, 2021:

Sue Draper moved, supported by Dorothy Farrell, to approve the Minutes with the correction under Friends of the Library Report to reflect that the book sale is held on the third Thursday of each month (not on Mondays). Motion carried.

Public Comment: Sue Draper introduced Sarah Hutson of Winfield Township, who is interested in serving on the Library Board.

Correspondence: None

Financial Report: Received and filed. One employee paycheck remains outstanding.

Committee Reports:

- a. Finance - did not meet
- b. Policy & Personnel - did not meet
- c. Facilities - did not meet

Director's Report: Deanna Riggleman read her report. Report received and filed. She is working through the Pathway toward her Level III Certificate.

Friends of Library Report: Mary Russell reported on Friends activities, upcoming events, and the current book sale.

Old Business:

- 1. LED lights postponed, will not be Sept. 15-16, no definite date yet
- 2. Update - bond closing - Certificate received
- 3. TCF account closed and transferred to Isabella Operating account

New Business:

- 1. L-4029 - Form was submitted by Deanna Riggleman and will be signed at the conclusion of tonight's meeting and mailed to the appropriate agencies.
- 2. Control Procedures Update - Submitted by Deanna Riggleman. Barb Kaaikala moved, supported by Dorothy Farrell, to adopt the Update. Motion carried

Adjournment: Barb Kaaikala moved, supported by Susan Draper, to adjourn at 6:44 PM. Motion carried.

Respectfully submitted by Barb Kaaikala,

