

**Tamarack District Library Board of Trustees Regular Business Meeting Minutes Official**

**Tamarack Room of Tamarack District Library**

**September 16, 2021**

Call to order at 6:12pm by Susan Draper

**Attendance:** Susan Draper, Dorothy Farrell, Nancy Parsons, Gretchen Brewster, Sarah Hutson, Barb Kaaikala joined the meeting at 6:50pm

Deanna Riggleman-Director

Absent: Sarah Johnson, Mike Rotter

Public: Pam Feutz, Mary Russell

**Approval of agenda** Nancy Parsons moved support by Gretchen Brewster. Carried

**Approval of Regular Meeting Minutes from August 19, 2021** Dorothy Farrell moved support by Gretchen Brewster. Carried

**Public Comment (limited to 3 minutes per speaker)** No Comment

**Correspondence** None to submit

**Financial Report:** Gretchen Brewster moved to accept the financial report support by Susan Draper. Carried

**Committee Reports:**

- a. Finance-Did not meet
- b. Policy & Personnel- Did not meet
- c. Facilities- Did not meet

**Director's Report: Questions, Comments** Board commented about the butterflies and how nice they are in remembrance of 9/11.

**Friends of the Library Report** Meeting minutes provided. It was noted there will only be one more book sale this year in the month of October.

**Old Business:**

- 1. New Shade in Entryway
- 2. LED Lights to be installed November 4<sup>th</sup>, Library will be closed on the 4th

**New Business:**

- 1. Board Welcomes new board member Sarah Hutson, Lakeview Community Schools Township Appointee with a term through December 31, 2025. Susan Draper assigned Sarah Hutson to the personnel and policy committee.
- 2. **Bid Process** Tabled until policy committee can meet to review.
- 3. **Personnel Policies (Holiday Pay)** Discussion with 2<sup>nd</sup> reading at next board meeting.
- 4. **CD Renewal** Gretchen Brewster moved to have the finance committee research the best option for renewal and secure the CD's supported by Dorothy Farrell. Carried
- 5. **County Commissioners Levy .8898** Letter was sent stating the library does request the entire millage
- 6. **County Commissioners Request** Commissioner has requested the Director to attend a county meeting explaining what the funds are used for from the recent increase. Board discussion about the positive impact this could have by being in attendance. Nancy Parsons stated if her schedule allowed she would attend with the Director.

**Adjournment:** Nancy Parsons moved for adjournment at 8:04 Susan Draper supported. Carried