

Tamarack District Library Board of Trustees Regular Business Meeting Minutes Official

Tamarack Room of Tamarack District Library

February 17, 2022

Call to order at 6:03pm by Nancy Parsons

Attendance: Sarah Hutson, Nancy Parsons, Mike Rotter, Gretchen Brewster, Jamie Gorby, Deanna Riggleman-Director

Absent: Susan Draper, Dorothy Farrell, Sarah Johnson

Public: Pam Fuetz

Approval of agenda: Sarah Hutson moved to approve with support from Mike Rotter. **Carried**

Approval of Regular Meeting Minutes from January 20, 2022: Sarah Hutson moved to approve with support from Mike Rotter.

Carried

Public Comment (limited to 3 minutes per speaker): No public comment.

Correspondence: Deanna provided letters from the Greenville Area Community Foundation and the Fremont Area Community Foundation as requested at the January Meeting.

Financial Report: Nancy Parsons moved to accept the financial report for January with support from Mike Rotter.

Carried

Nancy Parsons made motion to receive the Profit and Loss, Balance Sheet and Reconciliation Summary and Detail for the monthly Board Meetings with support from Sarah Hutson. **Carried**

Committee Reports:

- a. Finance- Did not meet
- b. Policy & Personnel- Submitted Report
- c. Facilities- Submitted Report

Director's Report: Questions, Comments: Patron use has resumed to pre covid numbers.

Friends of the Library Report: No report submitted

Old Business:

1. **Request for Proposals-Paint/Basement:** Deanna stopping at Dewitt to inquire about professional painters. Inquiring about quotes for basement work.
2. **Staff Update:** Reached out to lawyer regarding termination recommendation for employee. Sarah Hutson moved to pursue attorney's legal recommendation with support from Nancy Parsons. **Carried**

New Business:

1. **Move the March Board Meeting to March 24th.** Sarah Hutson moved to change Board Meeting with support from Jamie Gorby. **Carried**
2. **Reader Advisory Training In-House with Becky Spatford.** Nancy Parsons moved to approve up to \$2,000.00 for in-house training with support from Sarah Hutson. **Carried**
3. **TDL Policy Manual** First reading of revised manual with edits from the Personnel and Policy Committee will take place between meetings for discussion at the March board meeting. Committee does recommend board members review financial section for discussion at March Meeting as well.
4. **Corrections from Previous Minutes.** November 18, 2021 for New Business Bonus Approval motion was moved by Dorothy Farrell and supported by Gretchen Brewster.
5. **AMR.** Locate current Maintenance Agreement. Building Committee meeting before signing new agreement.

Public Comment: Mike Rotter trying to have Pine Township post TDL information on their website. They are only willing to post the TDL link.

Questions, Comments, Concerns from Board Members: None were shared.

Adjournment: Sarah Hutson moved to adjourn at 7:36 pm with support from Jamie Gorby.

Carried