

Tamarack District Library Board of Trustees Regular Business Meeting Minutes Official

Tamarack Room of Tamarack District Library

May 19, 2022

Call to order at 6:00pm by Susan Draper

Attendance: Susan Draper, Sarah Hutson, Nancy Parsons, Mike Rotter, Gretchen Brewster, Sarah Johnson, Jamie Gorby
Deanna, Riggleman-Director

Absent: Dorothy Farrell

Public:

Approval of agenda: Nancy Parsons moved to approve with support from Sarah Hutson **Carried**

Approval of Regular Meeting Minutes from April 21, 2022: Jamie Gorby moved to approve with support from Mike Rotter **Carried**

Public Comment (limited to 3 minutes per speaker): No public comment.

Correspondence: Community Fund updates

Financial Report: Sarah Hutson moved to accept the financials with support from Sarah Johnson **Carried**

Committee Reports:

- a. Finance- Report Included
- b. Policy & Personnel- Did not meet
- c. Facilities- Report Included

Director's Report: Questions, Comments: Discussion

Friends of the Library Report: None present, report submitted

Old Business:

1. Request for Proposals-Paint/Basement/Fence:

- a. Facilities and Grounds Committee recommends the board accept Robbert Construction's bid for the drywall repair in the basement with funds provided from the Building Fund. Mike Rotter moved to accept the recommendation with support from Gretchen Brewster Jamie Gorby-recused **Carried**
- b. Facilities and Grounds Committee recommends the board accept AB Fencing's Bid for the fence demolition and installation with funds provided from the Building Fund. Nancy Parsons moved to accept the recommendation with support from Sarah Hutson. Jamie Gorby-recused **Carried**

2. TDL Policy Manual: Discussion left off at Donation Policy

3. Budget 2022-2023 Review with adjustments, budget will be approved next month.

- 4. **Memorial Bricks:** Susan Draper moved to pay for the initial restoration of memorial bricks from line item 813 Building Maintenance with support from Mike Rotter **Carried**

New Business:

- 1. **High Point Bond Payment:** Sarah Hutson moved to pay the debt due of \$100,000 principal and \$9,294.35 interest from the construction loan, line item #402 with support from Gretchen Brewster **Carried**

2. Budget Reconciliation:

- a. Susan Draper moved to clarify that the light upgrade and indoor painting be paid for from the Building Fund with support from Gretchen Brewster **Carried**
- b. Sarah Johnson moved to adjust \$1500 from the Payroll Expense Line 704 and add to Personnel Development Line 802 with support from Jamie Gorby **Carried**

- 3. **Director 9-Month Review:** Board is in agreement Deanna continues to excel and exceed expectations.

Public Comment: None

Questions, Comments, Concerns from Board Members: Library has a float in the Summerfest Parade

Adjournment: Sarah Johnson moved to adjourn at 7:31pm with support from Jamie Gorby **Carried**