

Tamarack District Library Board of Trustees Regular Business Meeting Minutes Official

Tamarack Room of Tamarack District Library

July 22, 2021

Call to order at 6:05 pm by Susan Draper

Attendance: Susan Draper, Dorothy Farrell, Sarah Johnson, Nancy Parsons, Mike Rotter

Debra Bose-Interim Director

Absent: Barb Kaaikala, Gretchen Brewster

Public: Deanna Riggleman, Mary Russell, Pam Feutz, Troy Riggleman joined the meeting late

Approval of agenda Dorothy Farrell moved to approve. Sarah Johnson supported. Carried

Approval of Regular Meeting Minutes from June 17, 2021 and Special Meeting Minutes from July 1, 2021

Nancy Parsons moved to accept with corrections. Dorothy Farrell supported. Carried

Public Comment (limited to 3 minutes per speaker) No Comment

Correspondence None to submit

Financial Report: Filed

Committee Reports:

- a. Finance-Met report provided
- b. Policy & Personnel- Met report provided
- c. Facilities- No Meeting

Director's Report: Questions, Comments No Comments

Friends of the Library Report (If representatives are present) Mary Russell noted there was no meeting. FoTL had a work day at the library and continue to have a successful book sale on the third Thursday of each month.

Old Business:

1. Update on Bond Closing: Bond has been closed as of 7/21/2021
2. Audit Scheduled for September 3, 2021
3. New LED lights to be installed Sept 15 & 16: Library will be closed on September 15 and staff will still work cleaning up areas of the library. Library will be open on the September 16.
4. Approval of finalized balanced budget for 2020/2021 fiscal year: Nancy Parsons moved to approve. Sarah Johnson supported Carried

New Business:

1. Review and Action on health insurance policy for staff: Discussion
2. New Director Contract Approval: Mike Rotter moved to accept the new language in the Tamarack District Library Director Employment Agreement. Dorothy Farrell supported. Carried
3. Correction to Personnel Policy Manual: Dorothy Farrell moved to correct the personnel policy with the retirement benefit that full time employees will receive \$50 per month for a RothIRA after 1 year of employment and thereafter. Sarah Johnson supported. Carried
4. Special Meeting Minutes includes an error in the name of Deanna Riggleman.

Adjournment: Nancy Parsons moved for adjournment at 7:43pm. Sarah Johnson supported Carried

Respectfully submitted by Nancy Parsons Board Secretary