

**Tamarack District Library Board of Trustees Regular Business Meeting Official
August 15, 2024**

Regular Business Meeting Called to order at 5:00 pm by Sarah Huston.

Attendance: Gretchen Brewster, Jeremy Korpala, Jamie Gorby, Sarah Hutson, Ted Johnson, Laura Leppink, Deanna Riggelman – Director (Jamie Gorby left meeting at 5:40, during New Business #6)

Absent: Ashley Whalen, Kathy Methner

Public: Pam Feutz,

Approval of Agenda: Jeremy Korpala moved to approve the agenda, supported by Gretchen Brewster. **Carried**

Approval of Regular Meeting from June 20, 2024: Jamie Gorby moved to approve the minutes with correction, supported by Ted Johnson. Correction: roll call, Gretchen Brewster vote missing-Yes. **Carried**

Financial Report: Provided by Director Sarah Hutson moved, Jamie Gorby supported **Carried**

Public Comment (limited to 3 minutes per speaker): No public comment.

Correspondence: none

Committee Reports:

- a. Finance- Report submitted
- b. Policy & Personnel- Did not meet
- c. Facilities- Report submitted

Director's Report: Questions, Comments: Report submitted.

Friends of Library Report: No report submitted

Old Business: None

New Business:

1. **Office and Committee Appointments:** Jamie moved for Sarah Hutson to continue as President, supported by Gretchen Brewster. **Carried**
Sarah Hutson moved for Jamie Gorby to continue as Vice President, supported by Jeremy Korpala. **Carried**
Jeremy Korpala moved for Gretchen Brewster to continue as Treasurer, supported by Jamie Gorby. **Carried**
Sarah Hutson moved for Laura Leppink to continue as secretary, supported by Ted Johnson. **Carried**
2. **Approval of the 2023-2024 Final Budget:** Laura Leppink moved to accept the 2023-2024 Budget taking recommendations from the Finance Committee moving \$100 from 971 Equipment to 811 Insurance and moving \$3000 from 971 Equipment to 920 Utilities, carrying over \$140,000 to 386.2 Outreach making the Outreach fund total \$280,000 and the remaining balance to 386.4 Building Fund making the Building Fund total 94,447.99, supported by Sarah Hutson. **Carried**

3. **CD Updates:** Ted Johnson moved to allow Gretchen Brewster, to research CD rates and secure new accounts for all five accounts supported by Jeremy Korpala. **Carried**
4. **Facilities and Grounds update:** Petersheim did concrete work on curbs, B&E will seal coat parking lot, Patterson Plumbing bill was \$2000 over bid due to miscommunication, they took \$920 off bill and would like to continue to work with us.
5. **Audit:** Deposit risk discussed, due to using funds for bookmobile to leave in account for now. Grants not accepted in minutes so we need to start accepting into the budget this year.
6. **Annual Report:** Sarah Hutson moved to use \$ 6714.96 of the reserved funds to be used during program year 2024-2025 and moved to line number 958 Subsequent Year Spending, and correct business #2 to correctly state the \$81,171 for line item 386.4 building fund vs the \$94,447.99, supported by Gretchen Brewster. **Carried**

Public Comment: Ryan Brown from Decker Agency, public entity insurer in Michigan, came to introduce himself and what his company can do for the library next year, property and liability insurance.

Questions, Comments, Concerns from Board: Ted had questions about line items on page 21-24, why so detailed, answered by director, it helps guide our future buying.

Adjournment: Laura Leppink moved to adjourn at 5:56 pm supported by Gretchen Brewster. **Carried**