

**Tamarack District Library Board of Trustees Regular Business Meeting Official  
September 19, 2024**

Regular Business Meeting Called to order at 5:00 pm by Sarah Huston.

Attendance: Gretchen Brewster, Kathy Methner, Jeremy Korpala, Sarah Hutson, Ashley Whalen, Ted Johnson, Laura Leppink, Deanna Riggleman – Director

Absent: Jamie Gorby

Public: Pam Feutz,

**Approval of Agenda:** Gretchen Brewster moved to approve the agenda, supported by Ashley Whalen. **Carried**

**Approval of Regular Meeting from August 19, 2024:** Jeremy Korpala moved to approve the minutes with correction, supported by Gretchen Brewster. **Carried**

**Acceptance of Gifts and Grants:** Laura Leppink moved to accept the Telehealth grant of \$740 and the CFFCU Art Show sponsorship of \$200 and spend as indicated by grantee, supported by Ted Johnson. **Carried**

**Financial Report:** Ashley Whalen moved at accepted the financials, supported by Gretchen Brewster. **Carried**

**Public Comment (limited to 3 minutes per speaker):** No public comment.

**Correspondence:** Decker Agency and Fremont Area Community Foundation

**Committee Reports:**

- a. Finance- Did not meet
- b. Policy & Personnel- Report submitted
- c. Facilities- Did not meet

**Director's Report: Questions, Comments:** Report submitted.

**Friends of Library Report:** Report submitted.

**Old Business:**

1. **CD update:** Mercantile CD was rolled over into a 15-month CD with 5.00% interest.

**New Business:**

1. **Personnel Policy update:** Gretchen Brewster moved to accept the changes recommended of the Policy & Personnel committee and that we update the Policy to begin with this current pay period, supported by Ted Johnson. **Carried**
2. **Policy Manual update:** Jeremy Korpala moved to accept the changes recommended of the Policy & Personnel committee and that we update the Policy Manual, supported by Kathy Methner. **Carried**
3. **By-Law update:** Please review the recommended changes from the Policy and Personnel committee and next month we can move on this business item.
4. **Website update:** We have three design companies we have invited to zoom at the next board meeting so all Board members can get an overview and ask any questions so we can be sure we are moving the website in the direction we want and need.

**Public Comment:** None

**Questions, Comments, Concerns from Board:** Holiday party Nov 22 5:00 at McKenna's.

**Adjournment:** Laura Leppink moved to adjourn at 5:32 pm, supported by Kathy Methner.

**Carried**